

NKANFOA ECONOMIC EMPOWERMENT PROJECT

Final Report

March 2020 – August 2021



AYA AFRIKA FOUNDATION

PREPARED BY: PROJECT MANAGEMENT TEAM

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PROJECT SUMMARY SHEET

Project's Title	Nkanfoa Economic Empowerment Project
Initiated and implemented by	Aya Afrika Foundation
Country	Ghana
District/Town	Cape Coast Metropolitan Assembly /Nkanfoa
Target Beneficiaries	26 Women
Budget	
Duration	March 2020 to August 2021

EXECUTIVE SUMMARY

Aya Afrika Foundation has been implementing the pilot project of Nkanfoa Economic Empowerment from March 2020 to August 2021. The overall purpose of the pilot scheme is to support the general economic empowerment of residents of Nkanfoa which will help improve their standard of living.

The project successfully implemented all the planned activities whereby, by the end of the project's period, 26 women benefited from various components of the project. 22 women received package of training in financial literacy; business communication and relation; information technology, and entrepreneurship. All the 22 women who attended the capacity building training and additional 4 women who passed the selection process received financial support (interest free loan) to start and developed their small businesses.

This report provides detailed information on the achievement of project objectives and outcomes; challenges and actions taken; lessons learned; and expenditure and resource utilization. The annex of this report includes financial utilization, details of participants and beneficiaries under this project.

PROJECT DESCRIPTION AND OBJECTIVES

Aya Afrika Foundation was exploring project options for supporting on youth, women, the underserved in Nkanfoa community within the Cape Coast Metropolitan Assembly. The Nkanfoa Economic Empowerment Project happened to be the outcome of exploring an economic empowerment pilot project to support enterprising individuals to improve their existing businesses or to implement innovative business ideas. The overall purpose of the pilot scheme as stated was to support the general economic empowerment of residents of Nkanfoa which will help improve their standard of living.

During the launching on the 6th of November 2020, a signing of memorandum of understanding between Aya Afrika Foundation and the Nkanfoa community was executed to officiate the project.

Project Objectives

The objectives of the Nkanfoa Economic Empowerment Project are;

1. To support the development of micro and small businesses within the Nkanfoa community.
2. To enhance participants' entrepreneurial skills required to effectively manage small businesses.
3. To provide interest free loans to micro and small businesses that need financial support.
4. To help in the economic empowerment of the scheme's beneficiaries, their dependents and the Nkanfoa community as a whole.
5. To promote collective, cooperative economic activity in the Nkanfua community.

Project Details

The Project was in three phases, the Capacity Building Training, the Economic Support Program, and the Socio-Economic Profile of Nkanfoa Community.

Below is a summary report of each phase of the project including other programs that were carried out.

Phase 1: Project launching and Capacity Building Training Workshop

This was the first phase of the Economic empowerment project which happened on the 6th and 7th of November 2020 at Atta Mills Community Centre, Nkanfoa.

The Project Launching

The launching of the project took place on the 6th of November 2020 at Atta Mills Community Centre, Nkanfoa. It started at 8:00am and lasted for an hour. The Speakers for the event include Nana Anafo IX, Chief of Nkanfoa, Mr. Abaikoo Mensah, Chairman of the project board of directors and Mrs Mensah, a female speaker for the event.

After the speech, the signing of Memorandum of Understanding between AYA Afrika Foundation and the Nkanfoa Community was executed by Nene kwesi Kafele and Nana Anafo IX to officiate the project.

Key attendees for the launching were Nene Kwesi Kafele, Chairman of Aya Afrika Foundation, Nana Anafo IX, Chief of Nkanfoa, Mr Abaikoo Mensah, Mr Agyeman Koomson, Mr Pius Abakah, Mr Frank Osei Poku, Mrs Mensah and Mr Clement Kuranchie. In attendance also was Mr Victor Beausoliel (Okyeame to Nene Kafele) and his family.

Attached as **Annex 1, table (1)** is the names of other participants.

Program Outline

Time	Project Launching Activities	Role
8:00am - 8:05am	Opening prayer	
8:05am - 8:10am	Welcome address and purpose of gathering	Mr Justices Tham Mensah

8:10am - 8:15am	Introduction of dignitaries	Lovelace Amos
8:15am - 8:25am	First speaker	Mr Abaikoo Mensah
8:25am - 8:30am	Introduction of management team	Mr Abaikoo Mensah
8:30am - 8:40am	Female speaker	Mrs Mensah
8:40am - 8:50am	Third speaker	Nana Anafo IX
8:50am - 8:55am	Closing Remarks	Mr Charles Obo Andoh
8:55am – 9:00am	Closing prayer	Lovelace Amos

The Training Workshop

The purpose of the training and capacity building workshop was to improve the overall economic wellbeing of Nkanfoa in some limited manner by enhancing the ability of small business owners and traders to:

1. Creatively add value to their products or services
2. Build participants' ability to access readily markets for their products
3. Improve financial literacy and business planning ability
4. Improve marketing, customer service basic business relations and communication skills (including use of information technology and virtual innovations)

The training workshop was set as part of the selection process of the Economic Support Program to equip the beneficiaries with the necessary entrepreneurial skills to manage their businesses.

Training Team

The facilitators of the training workshop include Mr Cornelius Adorm Takyi (A lecturer at the University of Cape Coast-UCC) and Mr Ebenezer Tham Mensah (Teaching Assistance at Cape Coast Technical University-CCTU)

Nkanfoa team members include Miss Lovelace Amos, Coordinator of the Project; Mr. Emmanuel Ocran, Administrator of the project, Mr. Clement Kuranchie and Miss Rita Koomson and the Project Board of Trustees members.

Training Topics

Topics discussed during the two days training workshop covers entrepreneurship, marketing strategies; business communication and relation. Other topics include financial literacy, how to start a successful business and information technology in the business environment.

Training Participants

22 women participated in the capacity building training for day one. Day two total attendees were 17.

Attached as **Annex 1 table (2) and table(5)** is the names of participants for day one and two respectively.

Phase 2: Economic Support Program

The support started on the 8th of November 2020 after the capacity building training and launching of the project. The purpose of the support was to aid enterprising individuals financially to improve and expand their existing business. The Project management team together with the board of trustees designed a structure to ensure that the right people benefit from the economic support. Preparations towards the support started with the formation of a vetting committee on the 11th of October 2020. The committee was charged to prepare interview questions and set procedures for the interview session.

All the beneficiaries are those who attended the capacity training session, met the eligibility criteria, and passed the interview session. They also filled and submitted a financial support application form together with other necessary documents (national ID card of both applicants and guarantor, photocopy of guarantor pay-slip)

Disbursement of Support Fund

The repayment duration was three months for both first and second batch of beneficiaries. The beneficiaries were expected to make weekly instalment for the next twelve (12) weeks after a two-week grace period. The funds were disbursed to the beneficiaries by the board of trustees after submission of a completed financial support form

Funds Management and Repayment Recovery Strategies

The outlined strategies below were used by the project management team to ensure frequent and timely repayment by the beneficiaries.

1. Sending weekly reminders via SMS texts and phone calls.
2. Follow ups: The management team visited the beneficiaries in their homes and workplaces to monitor and track their business success. Their regular visit reinforced a sense of seriousness and urgency in the beneficiaries.
3. The Management team reported beneficiaries who failed to repay the money on time to the Board of Trustees.

The management team and board of trustees did everything possible to minimize the risk of recovery and ensured the repayments were made in full at the end of the three months.

Below are the summary reports for both first and second batch of beneficiaries of the support.

Summary Report on First Batch of Beneficiaries

The interview was scheduled on the 8th and 9th of November 2020 by the vetting committee which includes the board of trustees and the management team. The interview results were reviewed on the on the 15th of November 2020 by the board of trustees. 13 women benefited from the first batch of the support after successfully going through the necessary procedures and selection process. The 13 women completed the application form on the 25th of November 2020 and received the support on the 24th of December 2020.

Repayment of the financial support began on the 8th of January 2020, and it ended on the 26th of March 2021.

Summary Report on First Batch of Beneficiaries

The commencement of the selection process for the second batch of beneficiaries of the support scheme began on May 11, 2021, with paper works and notice to applicants. An interview session was scheduled on the May 15, 2021, and the selected applicants after a review by the vetting committee were invited to complete an application form. This took place on the 30th of May 2021, to May 5, 2021.

The support fund was disbursed to the beneficiaries on the 14th of May 14, 2021.

Repayment of the loan amount began on the 4th of June 2021 after a two-week grace period and expired on the 20th of August 2021.

The financial report summary; names of beneficiaries, the amount of the Financial Support and the nature of their business for the first and second batch are attached as **Annex 2 table (1), (2), (3)** respectively.

Phase 3: Nkanfoa community Socio - Economic Profile

The economic profile of Nkanfoa was the last phase of the project. Aya Afrika Foundation's interventions aim at addressing scientifically proven socio-economic gaps that exist in communities. And to do this more effectively and efficiently, the Foundation commissioned this limited community-based participatory research in the Nkanfoa community to generate appropriate, helpful, and current data that will inform planning and decision-making in the best interest of the residents of Nkanfoa. This study, therefore, provides rigorous socio-economic data on Nkanfoa that can serve as the basis for well-planned development interventions.

The purpose of the study is to develop a socio-economic profile for the Nkanfoa community to serve as a reference point for current and future socio-economic interventions and initiatives.

Specific objectives to the study

1. To generate reliable data and analysis on the socio-economic status of the Nkanfoa community.
2. To inform the overall economic and social development planning, growth agenda and interventions for Nkanfoa by the Municipal Assembly, community members, Aya Afrika Foundation, and other key partners.
3. To build research and planning capacity of key residents of Nkanfoa

Data Collection Plan

Table 1 below presents a summary of the data collection plan for the study:

Data Needs	Data Sources	Data Collection Method
Economic activities & Livelihoods	Households, Unit Committee members, Traditional authorities, Social Welfare Department	Survey, FGDs, Interviews
Labour and Employment	Households, key focus groups (eg. Traders, women, youth, and drivers); CCMA Medium-Term Report; PHC 2010 Report. Other identifiable groups.	Survey, FGD, Interview, document review
Social & Economic Infrastructure	Aya Project Board, Unit Committee,	FGD, Observations
Municipal economic planning & Development priorities	CCMA Medium term report, PHC 2010 report, interview with CCMA, Social Welfare Department, Other NGOs in Cape Coast, Ghana Living Standards Survey (GLSS 6), Ghana Poverty Reduction Strategy Paper (GPRS II).	Document review, interview

OTHER PROGRAMS

Aside the main project, Aya Afrika Foundation organized a Christmas party for 100 children in the community. Nkanfoa as a community does not have any Christmas festival aside its fancy club activities. The Children during Christmas holiday season normally stay home and eat with their parents.

As a result, Aya Afrika Foundation saw the need to organize the party to mobilize and engage the children in the community.

Summary Report on the Children Christmas Party

The Party took place on the 24th of December 2020 at Atta Mills Community Centre of Nkanfoa. The party was designed to have a touch of African culture. The children were asked to dress in their best African wear. The event was sponsor Ted and funded by Aya Afrika Foundation through the contributions of Nene Kwesi Kafele, Chairman of Aya Afrika.

Activities

The activities include dancing competition, pick and act and chair dance. Some kids were giving the opportunity to participate in the dancing competition. There were eight groups in all with each group having two competitors. Three children (a girl and two boys) emerged victories at the end of the competition with a small little girl being the overall winner. Other activities include awards to all the participants in the dancing competitions, , pick and act and chair dance and a Christmas movie night.

Recommendation

The organizers recommended that similar event should be organized occasionally to engage and entertain the children. This could be contributory factor in reducing teenage pregnancy and children waywardness in the community.

Financial Report

The party was financed by Nene Kwesi Kafele. Nkanfoa community donated the space for the party and sound systems. Attached as **Annex 4, table (1)** is the financial

summary of the party (including the proposed budget and actual expenditure) and the monetary value of donation by Nkanfoa community.

PROJECT OUTCOMES

The project has reached 26 women, which exceeded the target of supporting 22 women who attended the capacity building training workshop. The 26 women received training in financial literacy; business communication and relation; information technology, and entrepreneurship. followed by financial support (interest free loans for start- ups and develop their small businesses)

Below are some outcomes highlighted under each phase of the project;

Outcome 1: The Capacity building Training workshop has provided package of training in life skills, financial literacy, and entrepreneurship and mentorship activities to 26 women.

The first session talked about entrepreneurship, small scale businesses and marketing procedures facilitated by Mr Ebenezer Tham Mensah. He started with an introduction to entrepreneurship, forms of business ownership and their advantages. His focus was on sole proprietorship. He then talked about market strategies and business branding.

The second day of the training began with Basic Financial Literacy. Mr Cornelius Adorm Takyi presented on the definition and importance of financial literacy, personal planning, setting personal goals and personal financial planning and Simple rules to financial freedom. He also talked about starting a business. He emphasized on the relationship between entrepreneurship and financial literacy, the entrepreneurship process and financial records and its importance

The second session enlightened the participants on how to use tech tools and apps to enhance and promote their business

The training achieved the following;

1. Enabled participants to be more productive in their businesses.
2. Improved participants' skills and expertise.
3. Built their social capital base by establishing market through and after the training
4. Enabled them to adopt new business methods which will improve their business performance.
5. Positioned them with a level of credibility for assessing support.
6. Enabled them to explore new opportunities.

Outcome 2: The economic support program has enabled 26 women to access financial support to start and expand their businesses. The support amount ranges from GHS2000.00 to GHS500.00.

Other supports were provided to the beneficiaries such as provision of grace period of two weeks from the date of acquiring the financial support fund, and a period of three months (12 weeks) for repayment the loan in installment. This facilitation gave them enough time to operate their small businesses for earning income before starting the repayment process.

The guarantors varied according to the nature and amount of support given to each woman where government workers, family heads, church leaders and community leader guarantors were accepted.

Outcome 3: The research report detailed the outcome of the Nkanfoa community Socio Economic Profile. The key components under various areas of interest are highlighted below;

Education and Training

In additional to structural problems, the roots of economic misfortunes at Nkanfoa can also be traced to the low level of education and training among the adult.

Only 3% of respondents attaining a tertiary level of education. This situation automatically cuts them off from middle to high-income jobs. Few residents are in formal employment, and among this group also, only a handful could be placed in middle-level jobs.

Economic Activities of Residents

The occupational distribution of residents indicates that the majority of residents currently are traders. Farming accounts for a negligible proportion of the occupation of Nkanfoa residents. From the available data, almost all residents are either traders, artisanal professionals, engaged in another form of employment or are unemployed.

Social Problems

The community members raised concerns about an increasing number of wayward children and teenage pregnancy. This has been attributed mainly to parental neglect, broken homes, and single parenting.

Lack of public toilet facilities, open defecation, and access to clean drinking water?

The average household size of 4.6 of Nkanfoa is a bit high if compared to the economic status of residents.

Economic and Wealth Creation Assets at Nkanfoa

Apart from a few acres of land available at Nkanfoa, there seems to be no social or economic resource that would support economic or wealth creation efforts.

Economic and Livelihood Challenges at Nkanfoa

The low-income levels, coupled with the high unemployment rate, has made the economic situation unbearable for most residents, especially households with children. Basic amenities like decent houses and toilet facilities are also a luxury in the community. Livelihood, as observed, is generally at the basic survival level where food, shelter and clothing still make the top priorities of many residents.

CHALLENGES AND ACTION TAKEN

The targeted women as well as their businesses have faced different challenges, which included:

Economic, Social and Financial challenges: The deteriorated economic and financial situation has been the biggest challenge in the community. Though the economic empowerment project provided some financial support to the women, lack of job opportunities for the youth, basic infrastructure and other external factors hinders the women's progress in operating their businesses to earn good income, improving their livelihood's conditions.

This deterioration of the purchasing power of the community results in low demand for products and services entirely and this has eventually resulted in a low standard of living.

In general, accessing the services of micro-finance banks for getting loans was one of the main sources of financing to women and the youth. However, loan from banks and micro finances attract huge interest with strict procedures and requirement of guarantees affecting the overall income of petty traders since they end up using more than half of their income as repayment.

Few challenges were experienced before, during and after the execution of this project.

Some general challenges experienced during the capacity building training workshop include the following;

- Low budget to organize in-depth technical and vocational training for women and the youth
- Lack of resources and support material for participants to take away
- No formal evaluation processes to assess the participants
- No post-workshop plan to follow up and support participants

General challenges faced with the implementation of the economic support program include the following;

- Most beneficiaries faced the issue of getting a guarantor to secure the financial support fund.
- Due to Aya Afrika's low budget, only 26 women benefited from the project.

General challenges experienced during the socio-economic profile include the following;

- Poor research infrastructure at Nkanfoa; This limited research profile is one of the early studies on Nkanfoa community.
- Due to time and logistical constraints, the study did not cover every aspect of the socio-economic fabric of Nkanfoa.
- Non-involvement of the Cape Coast Metropolitan Assembly (CCMA)

LESSONS LEARNED

Summary observations and recommendations made under each phase of the project are highlighted below;

Capacity Building Training

1. Providing the capacity building training with focus on entrepreneurship, communication and financial literacy to the women assisted much to build their self-confidence, manage their time, to plan and organize their work, relate to potential customers, and improve their entrepreneurial, financial and management skill.
2. The participants were grateful for the opportunity to receive training on these important topics. Most of them were happy as they related what they learnt to their own experiences. They saw the platform as an environment for sharing and interacting with each other
3. Provision of regular mentorship and consultancy to the women and evaluation their established/developed enterprises are highly important to enhance the sustainability and resilience and finding alternative solutions in this very challenging and fluctuated situation.
4. The limitation of budget as a pilot project confined the activities on providing technical entrepreneurial training and mentorship support. However, providing vocational training in any future project will contribute highly to the quality of the services and products of the women.
5. Participants should be provided with personal coaches and supervisors to advise them on their business decisions.
6. Subsequent training sessions should be organized after this piloting one to assess the business progress of participants.

Economic Support Program

1. The project has good impact in the community, which encouraged high number of women to demand for enrollment in the project to improve their livelihood and to overcome the economic challenges.
2. In addition to the training, supporting women with the financial support (interest free loans) added real value in enabling women to have their own capital to run their businesses. Most of them were operating on credit bases and some loan facilities with high interests.
3. Due to the modest budget, the project management team identified and nominated some financially challenged women entrepreneurs for applying to the project's opportunity. Ideally, this process should have been announced publicly to have everyone having the chance to apply, attend the interview, and go through the necessary selection processes. Nevertheless, there was a good selection process through a project management team in coordination with vetting committee team for selecting the best applicants among those nominated.
4. Beneficiaries should be encouraged to join good credit unions where they can easily save their monies and access financial aids.
5. Monthly meeting sessions should be organized for the beneficiaries to assess their business progress and offer them timely assistance with their records keeping.

Nkanfoa Community Socio - Economic Profile

1. Based on the research report, the community lack social amenities; there is no social or economic resource to generate wealth; there in increase in child waywardness and most youth and adults work within the lower income level.
2. Key interventions should largely be targeted at women, children, and the youth, considering the demographic characteristics of the respondents which are representative of Nkanfoa.

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3. Systems should be put in place to present opportunities in diverse sustainable livelihood options especially among the women in the community.

EXPENDITURE AND RESOURCE UTILIZATION

At the preparatory phase of Nkanfoa Economic Empowerment Project during the period from March to June 2020, a modest amount of GHS1000.00 had been spent by Aya Afrika Foundation to cover the cost of some activities such as refreshment for planning committee meetings, administrative expenses, tips for committee members. In addition, the above-mentioned amount also covered the cost

Salaries and Allowances

Allowances for board of trustees from October 2020 to August 2021 was GHS900.00 with each board member receiving GHS150.00

The project management team started receiving a monthly salary of GHS 1200.00 from October 2020 to August 2021.

Total table below shows aggregate payment from October 2020 to August 2021

Management Team	Payment
Coordinator	GHS700 * 11 months 7700.00
Administrator	GHS500 * 11 months 5500.00
Total salary	GHS 13200.00

Phase 1.

The venue for the launching and capacity building training workshop was financed by the community. The management team however incurred some expenses such as hiring of chairs, decor, purchase of bottled water and launch for training participants.

The project management team also purchased some logistic for the capacity training which include markers, flip charts, tapes, and ledger. These materials were made available to ensure the effectiveness of the training. Detailed expenditure with the cost of logistics is attached as **Annex 1, table(6)** under the financial report summary.

Phase 2.

The economic support program funded by Aya Afrika Foundation started on the and was planned to end on the 20th of August 2021 with a budget of GHS 15000.00 as the support fund to finance businesses of the targeted beneficiaries.

The management team purchased few items and stationaries to aid in the implementation and recovery of the economic support. This includes; folders for each beneficiary, pens, receipt book, record book, stamp and stamp pad, collection fluid, repayment book for each beneficiary to record their weekly payment. **Annex 2, table (1)** illustrates the financial summary of all the cost incurred before, during and after the selection process

Phase 3.

The research was funded entirely by Aya Afrika Foundation. Remuneration for the two researchers was GHS 4000.00 with each receiving GHS2000.00

Other expenses related to the research project are illustrated in **Annex 3**

ANNEXES:

Annex 1: Capacity Building and Launching of The Project

Table (1) - List of Participants for The Project Launching

S/N	NAMES OF PARTICIPANTS	POSITION
1	Nene Kwesi Kafele	Chairman of Aya Afrika Foundation
2	Nana Anafo IX	Chief of Nkanfoa
3	Mr Abaikoo Mensah	Chairman of Project BoT
4	Mr Pius Abakah	Member of Project BoT
5	Mr Frank Osei Poku	Member of Project BoT
6	Mr Agyemang Koomson	Member of Project BoT
7	Mr Clement Kuranchie	Secretary of Project BoT
8	Mrs Mensah	Female Speaker
9	Mr Victor Beausoliel and Family	
10	Mr Phaniel	
11	Mr Obo Andoh	
12	Mr Tham Mensah	
13	Mr Cornelius Adorm Takyi	
14	Mr Mensah	
15	Mr Kofi Munkoh	
16	Mr Charles Obo Andoh	
17	Ms Lovelace Amos	
18	Mr Emmanuel Ocran	
19	Mr Ebenezer Tham Mensah	Nkanfoa Assembly Man

Table (2) - Day 1 Training Participants Who Attended the Project Launching

S/N	NAMES OF PARTICIPANTS
1	Ekua Kwaaba
2	Felicia Bosu
3	Cecilia Gyakye
4	Rita Fynn
5	Araba Enu
6	Matilda Otoo
7	Alice Agyapong
8	Gifty Mensah
9	Theresa Mensah
10	Ama Panyiny3na
11	Georgina Obeng
12	Kate Dadzie
13	Felicity Antsei
14	Hagar Manu
15	Jessica Kumah
16	Leticia Awotwe
17	Efua Mensimah
18	Catherine Quayson
19	Cecilia Hooper
20	Alberta Otoo
21	Comfort Arthur
22	Esi Ekunoo

Table (3) - Day 1 Training Team

S/N	NAME	POSITION
1	Mr Ebenezer Tham Mensah	Facilitator
2	Mr Pius Abakah	BoT Member
3	Mr Agyeman Koomson	BoT Member
4	Mr Clement Kuranchie	BoT Secretary
5	Mr Emmanuel Ocran	Administrator
6	Ms Lovelace Amos	Coordinator

Table (4) - Day 2 Training Team

S/N	NAME	POSITION
1	Mr Cornelius Adorm Takyi	Facilitator
2	Mr Abaikoo Mensah	BoT Chairman
3	Mr Abakah	BoT Member
4	Mr Emmanuel Ocran	Administrator
5	Ms Lovelace Amos	Coordinator
6	Ms Rita Koomson	Committee Member

Table (5) - Day 2 Capacity Building Training Participants

S/N	NAMES OF PARTICIPANTS
1	Ekua Kwaaba
2	Esi Ekunoo
3	Cecilia Gyakye
4	Comfort Arthur
5	Araba Enu
6	Alberta Otoo

7	Alice Agyapong
8	Gifty Mensah
9	Theresa Mensah
10	Ama Panyiny3na
11	Georgina Obeng
12	Cecilia Hooper
13	Felicity Antsei
14	Hagar Manu
15	Jessica Kumah
16	Leticia Awotwe
17	Catherine Quayson

Financial Report Summary

Table (6) - Capacity Building and Launching of the Project Budget

ITEM	UNIT COST	QUANTITY	AMOUNT
Decor	100	1	100
Public address system Village Announcement	5	2	10
Flip Chart	18	2	36
Lunch	10	75	750
Bag of Water	4	2	8
Bottled Water	13	3	39
Tape	2	1	2
Ledger	26	1	26
Receipt	5	1	5
Smoothies	7	15	105
Surplus			39
TOTAL			1120

Table (6) - Capacity Building and Launching of the Project Actual Expenditure

INCOME				GH¢	GH¢
Donation	from	Nene	Kwesi	Kafele	(Cash)
1120.00					
DONATION BY COMMUNITY (in kind)					
Space for the program				250.00	
Chairs				50.00	
Printing				30.00	
Total				330.00	
EXPENSES					
Decor				100.00	
Announcement				10.00	
Flip Chart				36.00	
Lunch				750.00	
Bag of Water				8.00	
Bottled Water				39.00	
Tape				2.00	
Ledger				26.00	
Receipt				5.00	
Smoothies				105.00	
Total Expenses					1081.00
Surplus					39.00
Grand Total					1120.00

Annex 2: Economic Support Program

Table (1) illustrates the financial summary of all the cost incurred before, during and after the selection process

Items	Unit Cost Gh¢	Quantity	Amount Gh¢
Repayment Books	0.80	10	8.00
Folders	1.00	11	11.00
Green pens	1.00	3	3.00
Printing	1.50	50	75.00
	1.00	29	29.00
Receipt book	5.00	1	5.00
Record book	26.00	1	26.00
Stamp and stamp pad	4.00	2	8.00
Collection fluid	2.00	1	2.00
Total cost			167.00

Table (2) illustrates the names, amount of the Financial Support, and nature of business of the first batch of beneficiaries

S/N	Names	Nature of Business	Financial Support Amount Gh¢
1	Araba Enu		1000.00
2	Gifty Mensah		1000.00
3	Theresa Mensah		1000.00
4	Hagar Manu		1000.00
5	Jessica Kumah		1000.00
6	Leticia Awotwe		1000.00
7	Alberta Otoo		2000.00
8	Comfort Arthur		1000.00
9	Esi Ekunoo		1000.00

10	Ekua Kwaaba		1000.00
11	Felicia Bosu		1000.00
12	Cecilia Gyakye		1000.00
13	Rita Fynn		1000.00
Total amount disbursed			14,000.00

Table (3) illustrates the names, amount of the Financial Support, and nature of business of the second batch of beneficiaries

S/n	Names	Nature of Business	Amount Received (GHS)
1	Sabina Ocran	Trader (fruits and petty grocery store)	1000.00
2	Sarah Quarshie	cooked food	1000.00
3	Mary Aborabora	Petty store (plastic products)	1000.00
4	Alice Agyapong	Trader (Cosmetics)	1000.00
5	Ama Panyinyena	Smoked fish	1000.00
6	Helena Obeng	Trader(fresh peanuts)	1000.00
7	Elizabeth Yefful	Trader (under garments)	1000.00
8	Felicity Antsei	Trader (fabrics)	1000.00
9	Aba Kwanuwa	Trader (fante kenkey)	1000.00
10	Cecilia Quaison	Trader (fante kenkey)	1000.00
11	Peace Wutsikah	Trader(food stuffs)	1000.00
12	Charlotte Kuranchie	Trader (gari and bean)	1000.00
13	Adjoa Essoun	Trader (Orange)	500.00
Total Amount Disbursed (GHS)			12500.00

Annex 3: Socio Economic Research

Table (1) illustrates the expenditure for the cost incurred before, during and after the research project

Items	Unit Cost Gh¢	Quantity	Amount Gh¢
Rice	10.00	10	550.00
Sobolo 2.5 litres	2.50	62	155.00
1 litres	1.00	4	4.00
Water	16	4	64.00
Miscellaneous			5.00
Surplus			218.00
Total cost			1000.00

Annex 4: Other Programs

Table (1) illustrates the financial report summary of the children Christmas party

Income	Gh¢	Gh¢
Funding from Nene Kwesi Kafele (Cash)		1767.50
Expenses		
Décor	250.00	
Bottled water	39.00	
Bag of water	16.00	
Tables	40.00	
Chairs	40.00	
Popcorn	50.00	
Sobolo	100.00	
Christmas hat	118.00	
Candies	40.00	
Awards for Kids (Gh¢25* 10 kids)	250.00	
Food (Jollof Rice)	800.00	
Transportation of chairs and tables	20.00	
Drinks for Board of Trustees	32.00	
Extra cost incurred		27.50
Total amount spent		1795.00
Community donation (in Kind)		
Space for the program	250.00	
Sound system	150.00	400.00

Table (2) illustrates the detailed expenditure of the children Christmas party

Items	Unit Cost Gh¢	Quantity	Total Amount Gh¢
Decor	300.00	1	300.00
Bottled water	13.00	3	39.00
Bag of water	4.00	4	16.00
Chairs	0.40	100	40.00
Tables	2.00	20	40.00
Food	8.00	100	800.00
Popcorn	40.00	1	40.00
Xmas hat	13.50	9	121.50
Awards for kids	25.00	10	250.00
Candies	7.00	3	21.00
Sobolo (Litres)	20.00	5	100.00
Space for the Program	250.00	1	
Sound System	150.00	1	
Total			1767.50